



Leeds Well School Partnership
• Physical Activity • Physical Education • Sport

January Health and Safety Update

Leeds Well School Partnership Clarity on completing the EVOLVE Risk Assessment

KS1 Statement:

For repeated, routine KS1 multi-skills sports fixtures, it is considered best practice to complete one generic EVOLVE risk assessment per term rather than individual forms for each event. This approach is supported by OEAP National Guidance and complies with the Management of Health and Safety at Work Regulations 1999, which require risk assessments to be suitable and sufficient but also proportionate.

These sports fixtures typically involve similar activities, environments, and hazards (e.g., travel, supervision, playing conditions).

A single termly assessment:

Ensures consistent identification and management of risks.

Reduces unnecessary duplication and administrative burden.

Allows staff to focus on implementing control measures effectively.

The assessment must be reviewed and updated if there are significant changes (e.g., new venue, overnight stay, unusual activity). This method demonstrates a balanced approach to risk management—thorough, practical, and aligned with best practice.

KS2 Statement:

For KS2 sports fixtures such as football, rugby, hockey, and dodgeball, **completing one EVOLVE entry for each sport per term for each sport is considered best practice**. This approach ensures compliance with the Management of Health and Safety at Work Regulations 1999, which require risk assessments to be suitable and sufficient and proportionate to the level of risk.

Why this approach is appropriate:

Each sport presents distinct hazards and control measures (e.g., contact risk in rugby, equipment safety in hockey, playing surface considerations for football).

A termly assessment for each sport allows for sport-specific risk management, ensuring that risks are properly identified and mitigated.

It provides flexibility to update the assessment if there are significant changes (e.g., new venue, weather conditions, or rule variations).

This method aligns with OEAP National Guidance, which recommends generic assessments for repeated activities but stresses the need for specificity where risks differ.

Benefits:

Demonstrates a thorough and proportionate approach to risk management.

Reduces duplication compared to individual fixture assessments while maintaining clarity for staff.

Ensures that control measures are tailored to the unique risks of each sport, supporting safe practice and legal compliance.

How We Have Made It Easier on the Leeds Well School Partnership Site

- We have added a **Risk Assessment category section** to the **Competition and Events** page on the Leeds Well School Partnership website. [Click Here](#)
- We have added the **Leeds City Council visit category definition** to the **Risk Assessment** page on the Leeds Well School Partnership website. [Click Here](#)

Please look out for the **Health & Safety EVOLVE Risk Assessment Networking** session taking place at the **beginning of February 2026**, which will further support schools.